



Financial Aid Adjustment Request Form—Federal Parent PLUS

Please complete this form in its entirety. Incomplete and/or un-signed forms will not be processed. We will not accept electronic signatures for the parent-you must scan, mail, fax or drop off this form. Students may check back for an updated status in their "To-Do List".

Student Last Name

Student First Name

Student ID

- Borrowers may reduce or cancel their Parent PLUS loan at any time if the monies have not been released to UCCS (disbursed).
- If your Parent PLUS loan has partially or entirely disbursed, this request to cancel or reduce must be received **14 business days** from the date of disbursement to the student account.
- Borrowers who would like to return disbursed PLUS loans after the 14 days may make a payment directly to their Federal Loan Servicer. A borrower has up to 120 days after the original disbursement date to return funds to Direct Loan funds without being assessed loan fees and any accrued interest on the amount canceled. Borrowers should contact their loan servicer to determine how to submit a payment.

Type of Aid	Adjustment	Awarded	Desired	Choose appropriate term:	Information for you to know:
<i>To make adjustments to your federal loan(s), fill in this portion of the table below and sign the bottom of the form.</i>					
Federal Direct Parent PLUS* †	reduce			Fall 2022 Only	<p>-If you wish to increase your PLUS loan please complete a new application at www.studentloans.gov. If it is less than 180 days a new credit check will not be performed.</p> <p>*If your original loan was approved with an endorser, the borrower needs to re-apply with the endorser to make an increase.</p>
	cancel			Spring 2023 Only	
				Summer 2023 Only	

Please Note: If you are reducing your Parent PLUS loan, we will reduce your gross amount of the loan minus the appropriate loan fee amount. For more information about loan fees, please visit: www.uccs.edu/finaid.

By signing below you acknowledge:

I have read the instructions provided and understand that by canceling or reducing the above award(s) my student may owe a balance on his/her student account. Your student can view their balance in the myUCCS student portal.

Please do not email sensitive information such as tax returns listing social security numbers or other personally identifiable information. You should always redact social security numbers, but always list the UCCS student ID number and student name on all documents submitted. UCCS Financial Aid provides a secure file upload system to submit your information and safeguard your personal data. Visit uccs.edu/finaid/upload for more information.

Parent Signature[†]

Date

[†]Borrower signature required for Federal Parent Plus adjustments