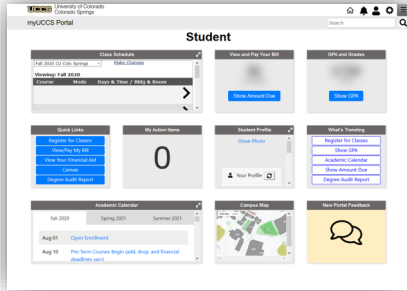


HOW TO?

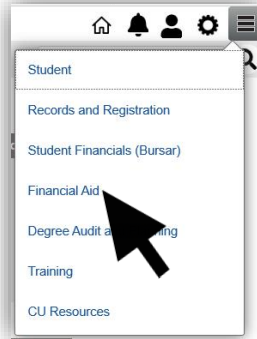
Apply For and Accept UCCS Scholarships

1



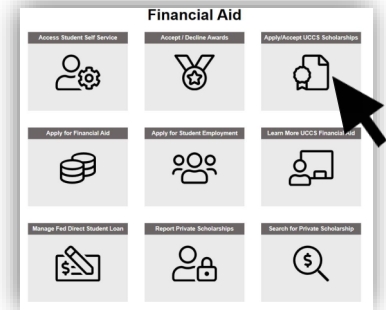
LOG IN to the student portal (www.uccs.edu/portal).

2



Click the dropdown menu icon at the top right corner and select **Financial Aid**.

3



Click the **Apply/Accept UCCS Scholarships** button.

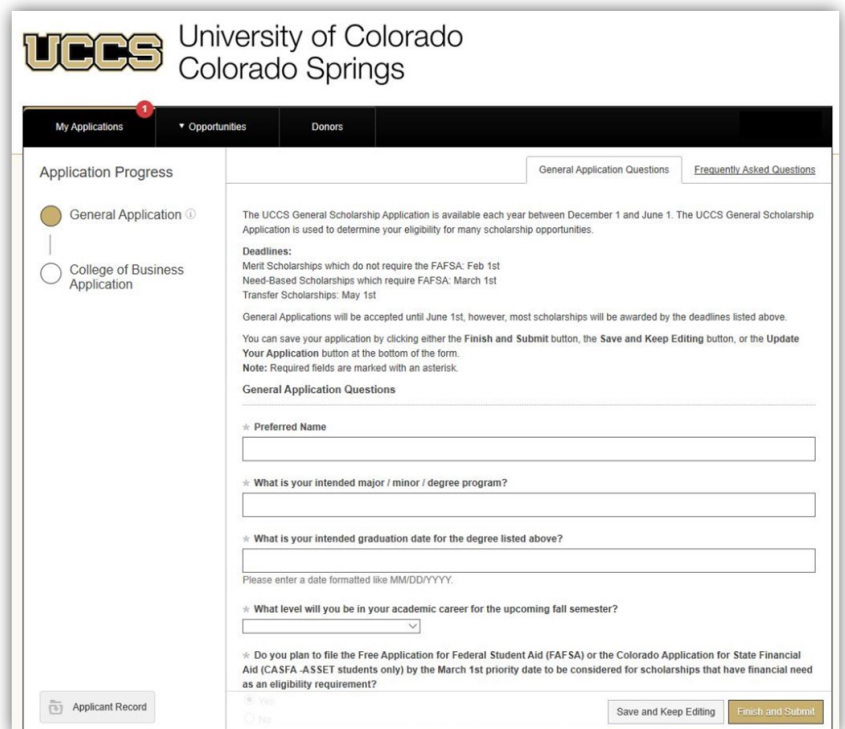
4

You will now see the **General Application**. To apply, fill in the requested information. Once completed, the provided information will be used to determine your eligibility and match you to possible scholarship opportunities.

The **My Applications** tab contains personalized notifications concerning your scholarship search. The red circle indicates "to-do" items need completion. To accept offered awards and complete post-acceptance questions, click the red circle.

The **Opportunities** tab contains a listing of recommended scholarship opportunities based on your application, as well as a listing of all UCCS scholarships and select external scholarship opportunities.

The Scholarship Application **opens each year on December 1**, and should be completed as soon as possible for any student interested in UCCS scholarships for the upcoming academic year.



Turn the page for additional important information.





ADDITIONAL SCHOLARSHIP INFORMATION

- **The UCCS Scholarship Application opens every year on December 1** and should be completed each year for scholarships that will generally begin in the following academic year (i.e., if you are completing the scholarship application on December 1, 2021, in general these scholarship opportunities will be awarded for the **following** academic year— awarding in the fall semester of 2022 through spring semester of 2023).
- **You must be admitted to UCCS** before you will be considered for UCCS Scholarships. Once you have claimed your account and gained access to the my UCCS Portal and you may begin your scholarship application.
- Please make sure that you have completed all requests from the Admissions Office, including current transcripts, residency information, and test scores (if applicable) to ensure the list of scholarships your application matches to is accurate.
- Please be aware of scholarship deadlines:
 - Applications for merit-based scholarships are due by **February 1**
 - Applications for need-based scholarships are due by **March 1**
 - Some scholarships do require FAFSA information, so **complete the FAFSA by March 1** to be considered for maximum scholarships, grants, work-study, and loans.
 - Applications for transfer scholarships are due **May 1** (*however, it is important to remember to apply for need and merit based scholarship opportunities prior to their deadlines listed above*)
 - **It is very important to start your scholarship application process as soon as possible** after December 1 each year in order to not miss out on any scholarship opportunities. General applications will be accepted until **June 1**, however most scholarships will follow the deadlines listed above.
- If you are awarded a UCCS scholarship, **you may be required to answer post-acceptance questions** to officially claim your award. A little red circle will appear on the My Applications tab if this step is necessary.
- The [UCCS Scholarships Website](https://finaid.uccs.edu/types-of-aid/scholarships) (finaid.uccs.edu/types-of-aid/scholarships) has a full listing of UCCS scholarships as well as information about eligibility requirements, application processes, and deadlines. Additionally, there is a Frequently Asked Questions page that provides answers to common questions concerning scholarship opportunities at UCCS.
- Please don't hesitate to email scholarships@uccs.edu with any scholarship questions or concerns you have at any time.

Students and families can find more information about financial aid on our website: finaid.uccs.edu.



Office of Financial Aid, Student
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