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Financial Aid Adjustment Request Form—Federal Parent PLUS

Please complete this form in its entirety. Incomplete and/or un-signed forms will not be processed.
We will not accept electronic signatures for the parent-you must scan, mail, fax or drop off this form.
Students may check back for an updated status in their "To-Do List".

Student Last Name

Student First Name

Student ID

Your Right to Reduce or Cancel

You have the right to reduce or cancel your Federal Parent PLUS loan within 14 days of disbursement. No interest will be charged and loan fees will be returned to the Direct Loan Servicer. To reduce or cancel your loan disbursement, please go to the UCSS Financial Aid Forms page at https://finaid.uccs.edu/forms to print, complete and return the "Financial Aid Adjustment Request-Federal Parent PLUS" form to the Financial Aid office.

Minimum Enrollment

Your student must be enrolled at least half-time (six credit hours) to receive a Federal Parent PLUS Loan.

Know your total loan indebtedness

The U.S. Department of Education provides information regarding your federal loans including loan type, disbursed amounts, outstanding principal and interest and servicer contact information. Go to https://studentaid.gov/ to review your total loan indebtedness.

Table with 6 columns: Type of Aid, Adjustment, Awarded, Desired, Choose appropriate, Information for you to know. Includes rows for Federal Direct Parent PLUS* with adjustments for reduce and cancel across Fall 2026, Spring 2027, and Summer 2027.

Please Note: If you are reducing your Parent PLUS loan, we will reduce your gross amount of the loan minus the appropriate loan fee amount. For more information about loan fees, please visit: https://finaid.uccs.edu/ -> Types of Aid -> Educational Loans -> Federal PLUS loans.

By signing below you acknowledge:

I have read the instructions provided and understand that by canceling or reducing the above award(s) my student may owe a balance on his/her student account. Your student can view their balance in the myUCCS student portal.

Please do not email sensitive information such as tax returns listing social security numbers or other personally identifiable information. You should always redact social security numbers, but always list the UCSS student ID number and student name on all documents submitted. UCSS Financial Aid provides a secure file upload system to submit your information and safeguard your personal data. Visit https://finaid.uccs.edu/upload for more information.

Parent Signature†

Date

†Borrower signature required for Federal Parent Plus adjustments